

Please complete the volunteer application and attach your resume and one personal and professional reference.

Please return to the Volunteer Coordinator
 Lyman Allyn Art Museum
 625 Williams Street
 New London, CT 06320
 (860) 443-2545

_____/_____/_____
 Date

| | | |
|--------------|---------------------------|------------|
| Ms./Mr./Mrs. | First | Last |
| Address | | Apt. |
| City | State | Zip |
| Home Phone | Cell Phone | Work Phone |
| Email | Emergency Contact & Phone | |

Parent/ Guardian Consent (Volunteers under age 18)

I give permission for above applicant to volunteer at the Lyman Allyn Art Museum. If you need to reach me, my phone number is Day _____ Night _____ Cell _____

Parent/ Guardian Signature _____ Date ____/____/____

Personal Information

Allergies to food or medicine: _____

Health Requirements: _____

Education

High School: _____

College: _____

Other: _____

Employment History Paid Un-Paid

Please list your most recent employer and indicate additional employment on your resume.

_____(____)_____
 Company Name Telephone

 Address City State Zip

 Name of Supervisor Job Title / Description Dates Employed

Availability

Please list below the day(s) and times you may be available to volunteer.

| | | | | | |
|----------------------------|------------------------------|-----------------------------|---------------------------|-----------------------------|---------------------------|
| Tuesday __ to __ | Wednesday __ to __ | Thursday __ to __ | Friday __ to __ | Saturday __ to __ | Sunday __ to __ |
|----------------------------|------------------------------|-----------------------------|---------------------------|-----------------------------|---------------------------|

If you prefer an on call position, please check the box

Skills/Experience

Please provide a list of your skills, talents, interests and / or expertise that you think may be helpful to you in your volunteer work.

| Skills/Expertise | Interests/ Talents |
|------------------|--------------------|
| 1. | 1. |
| 2. | 2. |
| 3. | 3. |
| 4. | 4. |
| 5. | 5. |

Other Languages Spoken: _____

Volunteer Opportunities

Please indicate which you are interested in. All opportunities are on an as needed basis.

- Collections** Assist staff in administrative support, data entry, research & curatorial projects
- Docents** Lead tours for adult / student groups
- Educators** Assist with hands-on art classes in the studio and with programs such as Free 1st Saturday & Science Saturday
- Hospitality** Assist with the Museum’s special events, including: exhibition openings, lectures, annual Gala, Summer Fest & Winter Holiday programs. Welcome and orient visitors while gallery monitoring.
- Marketing & Development** Distribute Museum marketing materials to surrounding towns when needed. Work with Museum staff on preparing printed mailings and general office tasks.

Additional Questions

What would you like to learn from your volunteer experience?

How did you hear about the LAAM’s volunteer program?

****Accuracy of Information****

I, _____ certify that the information provided on this application is truthful and accurate.
Applicant Signature

***Office Use Only:** Accepted Yes No

| | | | | |
|--------------------------|----------------|-------------|---------------------|------------|
| Interviewed by (Initial) | Interview Date | Referred To | Volunteer Placement | Start Date |
| | / / | | | / / |